

Minutes for
Library Board of Trustees
Regular meeting – February 25, 2014

1. Call to Order
5:02 PM
2. Roll Call
Present: Diane Gilson, Deb Gossman, Alicia Kershaw, Alice Kelsey, Angie Cameruci, Natalie VanHouten.
Absent: Gloria Lynema.
3. Approval of Agenda
Angie motioned; Alice seconded. All agreed.
4. Public Comment
No public present.
5. Approval of minutes for December & January
Natalie discussed the use of the word tardy in the minutes. She also pointed out an incomplete sentence under Line 7; Angie made changes to minutes.
Alice motioned to approve December and January minutes, Diane seconded. All agreed.
6. Review Bills and Budget
All reviewed, Debie asked about a fee that was paid to Melcat for a missing book. Alicia will not bill due to the loss book related to a fire, Debie mentioned that there is money in the budget for recovery. Alice asked a question about the library being in the red, Alicia pointed out that line had to do with the whole township not the library. Alicia pointed out we were over budget on Building repairs and Maintenance, discussed that the overage is most likely due to snow plowing expenses.
7. Directors Report
No new MLA updates since the last meeting. Donation letters for summer reading program went out a little over a week ago, one donation has already come back. Summer reading program still in the planning phase, Thursday this week, staff going to talk to Katy Neumann to discuss a collaboration with the summer school program and the teen program, would involve Mrs. Vader to train the teens, the grant requires measurable results which the summer school would be providing. Co-op meeting on February 13, financial audit discussed and all is good; will be doing interviews for a director. Alicia presented the co-op board packet to the board. Teen program event with learning cribbage went well. Thinking of doing a poster frenzy activity for next month. Alicia gave a key to Angie to use in need of emergency.
8. Old Business
 - a. Birthday Bash
Birthday bash is scheduled for June 7-8. Last year we had an issue with someone urinating in the parking lot. Angie motioned for closing on June 8 due to Birthday Bash, with the staff having the option to make up the hours or to use vacation time, Alice seconded, All agreed.

9. New Business

a. Service contracts for Watson & Orangeville Twps

Alice took the service contract for Orangeville Township; Angie agreed to contact the Watson Township Board and Gloria to find out when the budget meeting is occurring to get the contract to them.

10. Updates on Township meetings

No meeting updates.

11. Public Comment

No public present.

12. Board Member Comment

Natalie discussed placing phones on vibrate during the meeting. Debie indicated that this is a non-paid board position and family matters.

13. Next meeting

March 25, 2014 5 PM

14. Adjournment

5:32 PM